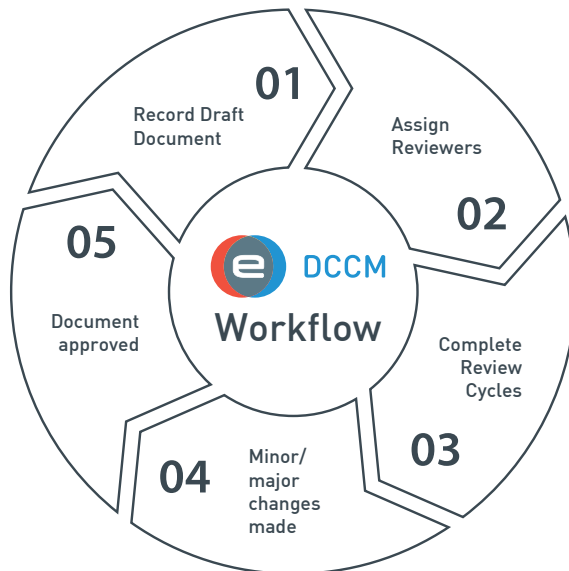# DCCM

Document Configuration and Change Management

Key features of DCCM

- ✓ Performs fully traceable document reviews and approval cycles

- ✓ Provides folder-based document security access

- ✓ Interfaces with other ECLIPSE software modules (e.g. eRID, AIM)

- ✓ Ability to bookmark documents for future reference

- ✓ Ability for any user to perform a cross-project document search

- ✓ Performs an XML import / export of Technical Data Package File

- ✓ Extensive reporting capabilities via customisable reports (DASH)

- ✓ Customisable document metadata in accordance to the needs of a project or mission

- ✓ Creates actions in association to documents (e.g. Minutes of Meetings)

- ✓ Ability to automate the creation of document reference numbers

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Workflow

01 Record Draft Document

02 Assign Reviewers

03 Complete Review Cycles

04 Minor/ major changes made

05 Document approved

DCCM Workflow

Document Configuration and Change Management

In the space sector, a great deal of documentation is created and exchanged amongst the many actors participating to any given project or mission.

Managing and maintaining a high level of document configuration, status accounting and control over such documentation is a challenge that, if not properly addressed, can result in severe project issues, security risks and possibly even project failures.

The DCCM module **fulfils** all **document configuration requirements of a space project**. All the integrated functions are tailored specifically for the space industry's needs and best practices. Furthermore, it supports the entire document's lifecycle (i.e. creation, review, approval and distribution) through its integration with the AIM module.

DCCM allows members of a project to create a document, its reference, its applicability and status according to pre-defined user access rights and security rules. Project Managers are able to **create collections of the approved documents**, which can then be **submitted** as a **data-pack from DCCM to** the ECLIPSE Review Items of Discrepancy (**eRID**) module for space project reviews.

The integration of DCCM with the DASH module enables the user to generate customisable MS Excel based graphical visualisations of the project documentation trends and status.

LEARN MORE

And request a demonstration!

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Standardisation

DCCM is compliant with the document management processing requirements of the European Cooperation for Space Standardisation, ECSS-M-ST-10C Rev. 1.

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