**Non-Conformance Report**

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| --- | --- |
| **NCR Identification:** | |
| **Title:** |  |
| **Reference:** |  |
| **Status:** |  |
| **Revision:** |  |

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| --- | --- |
| **NCR File History:** | |
| **Creator:** |  |
| **Department Creator:** |  |
| **Updated by:** |  |
| **Updated:** |  |

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| --- | --- |
| **Responsible:** | |
| **Person Responsible:** |  |
| **Department Responsible:** |  |

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| **Non-Conformance Details:** | |
| **Location:** |  |
| **Description:** |  |
| **Initial analysis of the cause for Non-Conformance:** |  |
| **Date Significant:** |  |
| **Date of Occurrence:** |  |

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| **NCR Close-out:** | |
| **Cause of NCR:** |  |
| **Close-out Date:** |  |
| **Reason for Closure:** |  |
| **Reference:** |  |
| **Latest Disposition:** |  |

**Non-Conformance Review Board Details**

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| --- | --- | --- |
| **NRB Participants:** | | |
| **Email:** | **Name:** | **Type:** |
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| --- | --- |
| **Details of Decision:** | |
| **Date:** |  |
| **Type:** |  |
| **Description:** |  |
| **Classification Initiator:** |  |
| **Classification Customer:** |  |
| **Classification Prime:** |  |
| **Disposition:** |  |
| **RFW:** |  |

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| **Actions:** | |
| **Title:** |  |
| **Reference:** |  |
| **Actionee:** |  |
| **Date Created:** |  |
| **Due Date:** |  |
| **Status:** |  |

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| --- | --- | --- | --- |
| **NCR and NRB Attachments:** | | | |
| **File Name:** | **Description:** | **Attached By:** | **Date Attached:** |
|  |  |  |  |

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| --- | --- | --- |
| **NCR Related Items:** | | |
| **Item Name:** | **Reference:** | **Title:** |
|  |  |  |